

Looking for a unique and varied role that is both rewarding and provides a real sense of satisfaction? If 'yes', then a role at My Life could be for you!



Senior Personal Assistant

**Wigan area, £8 to £12 per hour (depending on experience)
Plus competitive benefits package**

My Life is a highly respected charity based in Wigan and we are currently seeking experienced and committed Personal Assistants to join our growing team.

My Life was established in 2012 as a result of a group of people with disabilities and their families wanting something different to traditional types of health/social care services, and wanting more choice and control over their own lives. We currently provide care and support to a growing number of individuals with complex health and/or social care needs across Wigan and the surrounding areas, both in the community and at our sites in Standish and Leigh. Our Personal Assistants are integral to the success of the charity, as they are making a real difference to people's lives.

Responsibilities

The role of a My Life Personal Assistant is a varied one as we support individuals with a wide range of complex medical conditions, mental health issues, learning difficulties and autism, in a way that respects the individual and promotes their independence.

The type of support that you can expect to be providing is no different to what would reasonably be given by a member of the individual's own family. For instance, you may be providing personal care and support, domestic support and assisting them on day trips and other social events. As a Senior PA, you would also be involved in support planning (full training provided), as well as recruiting, developing and managing your team.

What you will need to succeed

- Previous experience of working with individuals who have complex medical conditions, mental health issues and/or learning disabilities.
- Be self-motivated and flexible, with the ability to use your own initiative whilst being caring and sensitive to the needs of others.
- A passion for providing personalised PA support.
- Some experience in support planning, working with Personal Health Budgets and managing a team.
- Ideally, a full driving licence.

What you will get in return

You will have the opportunity to make a real difference to the lives of those you are supporting, whilst benefiting from:

- Full training.
- Shadowing (paid) with experienced staff members.
- Regular refresher training to ensure your upkeep of skills and knowledge.
- On-going continuing personal development.
- Full-time, part-time and flexible hour contracts available



Interested? Email your CV to jobs@my-life.org.uk