

Looking for a unique and varied role that is both rewarding and provides a real sense of satisfaction? If 'yes', then a role at My Life could be for you!



Senior Personal Assistant

**Burnley area, £8 to £12 per hour (depending on experience)
Plus competitive benefits package**

My Life is a highly respected charity based in Wigan and we are currently seeking experienced and committed Personal Assistants to join our growing team in Burnley.

My Life was established in 2012 as a result of a group of people with disabilities and their families wanting something different to traditional types of health/social care services, and wanting more choice and control over their own lives. We currently provide care and support to a growing number of individuals with complex health and/or social care needs across Burnley and the surrounding areas. Our Personal Assistants are integral to the success of the charity, as they are making a real difference to people's lives.

Responsibilities

The role of a My Life Personal Assistant is a varied one as we support individuals with a wide range of complex medical conditions, mental health issues, learning difficulties and autism, in a way that respects the individual and promotes their independence.

The type of support that you can expect to be providing is no different to what would reasonably be given by a member of the individual's own family. For instance, you may be providing personal care and support, domestic support and assisting them on day trips and other social events. As a Senior PA, you would also be involved in support planning (full training provided), as well as recruiting, developing and managing your team.

What you will need to succeed

- Previous experience of working with individuals who have complex medical conditions, mental health issues and/or learning disabilities.
- Be self-motivated and flexible, with the ability to use your own initiative whilst being caring and sensitive to the needs of others.
- A passion for providing personalised PA support.
- Some experience in support planning, working with Personal Health Budgets and managing a team.
- Ideally, a full driving licence.

What you will get in return

You will have the opportunity to make a real difference to the lives of those you are supporting, whilst benefiting from:

- Full training.
- Shadowing (paid) with experienced staff members.
- Regular refresher training to ensure your upkeep of skills and knowledge.
- On-going continuing personal development.
- Full-time, part-time and flexible hour contracts available



Interested? Email your CV to jobs@my-life.org.uk